**Institute of Management Consultants Hong Kong**

**Application Form for Membership/ Certification**

* Please complete Part A if you would like to apply for Associate Member/ Affiliate Member/ Student Member.
* Please complete both Part A & Part B if you would like to apply for Fellow member (FIMC)/ Certified Member (CMC)/ Full Member (MIMC).
* Please email the completed form to [adminsec@imchk.com.hk](mailto:adminsec@imchk.com.hk) or post it to G.P.O. Box 3341, General Post Office, Hong Kong.

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| ***Part A*** |

Recent photo

## **Membership Category** (See page 2)

Fellow Member (FIMC) / Certified Member (CMC) / Full Member (MIMC) /

Associate Member / Affiliate Member / Student Member

## **Personal Details**

(Name should be same as HKID Card or Passport)

|  |  |  |
| --- | --- | --- |
| Surname | | Prof/Dr/Mr/Mrs/Miss |
| Other Names | | HKID Card / Passport No. |
| Chinese Name (if applicable) | | Date of Birth |
| Home Address | | |
| Tel | Mobile | Email |
| Business Address | | |
| Tel | | Email |
| Contact Address: Home / Business | |  |

## **Professional Experience**

[Curriculum Vitae](http://r.search.yahoo.com/_ylt=A2oKmLNkCLpVFlQAAi6zygt.;_ylu=X3oDMTByaW0wdmlxBGNvbG8Dc2czBHBvcwMyBHZ0aWQDBHNlYwNzcg--/RV=2/RE=1438284004/RO=10/RU=http%3a%2f%2fjobsearch.about.com%2fod%2fcvsamples%2fa%2fblsamplecv.htm/RK=0/RS=lCcp6CqvyYVIln7W_KK5318BhCI-)

* Please submit this form with your Curriculum Vitae.

|  |  |
| --- | --- |
| Years as Consultant | |
| Company/ Organisation | |
| Title | Nature of Business |
| Type of Practice Own Independent Practice / Consulting Firm / Internal Consulting  Consulting Division of Accounting or Engineering Firm / Others | |
| Summary of Consulting Specialisation / Experience | |
|  | |
|  | |
| Membership of Other Professional Bodies | |

## **Membership Fee**

|  |  |  |
| --- | --- | --- |
|  | Application Fee (HK$) | Annual Fee (HK$) |
| Fellow Member (FIMC) | - | 2,400 |
| Certified Member (CMC) | 800 | 1,900 |
| Full Member (MIMC) | 800 | 1,900 |
| Associate Member | 800 | 1,000 |
| Affiliate Member | 800 | 800 |
| Student Member | - | 300 |

* Members joining after 1 July shall pay half of the annual fee.
* The Application Fee is due on application. Below are the payment details.

**By Cheque**

Post the completed Application Form with a cheque payable to "IMCHK Limited." to *G.P.O. Box 3341, General Post Office, Hong Kong*

**By Transfer**

Send the completed Application Form and the bank-in slip to *adminsec@imchk.com.hk*.

Bank Name: HSBC Hong Kong

Bank Account: 500-742507-001

## **Declaration by Applicant for Membership**

I, the undersigned, request Membership status in the Institute of Management Consultants Hong Kong (IMCHK). I have an interest in advancing the profession of management consulting in Hong Kong. I acknowledge and agree to abide by the IMCHK Code of Professional Conduct, from time to time, by the IMCHK Council.

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Signature |  | Date |

MEMBERSHIP LISTING

I authorize IMCHK to post my information on IMCHK Website. If agree, please fill in:

First Name: Last Name:

Email: Specialties (listed by the consultants, at most 3):

**PERSONAL DATA (PRIVACY) ORDINANCE NOTICE**

**🞎 I AGREE:**

**1. The personal data collected in this form will be kept strictly confidential and made available only to IMCHK to use for purposes of membership record, marketing and communication with you.**

**2. After an application for assessment has been duly processed, the application papers of the candidates will be retained in a file established by the IMCHK for each applicant. Such information will be retained by IMCHK for as long as it deems necessary or useful.**

## ***Membership Category***

|  |  |  |  |
| --- | --- | --- | --- |
| Membership  Category | Designation | Requirements | Selection |
| Fellow | FIMC | 10 years+ consulting experience, contributions to IMCHK & the industry (By invitation) |  |
| Certified Member | CMC | 3 years+ consulting experience, degree or equivalence | Certification  process |
| Full Member | MIMC | 3 years+ consulting experience, degree or equivalence | Panel  interview |
| Associate Member |  | 0 to 3 years of consulting experience | Membership  Committee  approval |
| Student Member |  | University students |
| Affiliate Member |  | Any interested individuals, non-practising consultants |

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| ***Part B*** |

## **Proposer**

**First Proposer**

The first proposer should preferably be member of IMC but the overriding requirement is that he/she must be working or have worked in the same organisation as the applicant and knows the applicant personally. Friends or acquaintances, without personal knowledge of the applicant's work, are not acceptable as the proposer.

|  |  |
| --- | --- |
| Signature of 1st Proposer | Date |
| Last Name | First Name |
| Company Name and Position | |

I have known the applicant from \_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_ and being familiar with his/her experience of management consultancy, I propose and recommend him/her as a proper person for admission to membership of the Institute of Management Consultants Hong Kong.

**Second Proposer (Past Employer or Client)**

The second proposer is a past employer/ client that has received consultancy services from you in the last 12 months.

|  |  |
| --- | --- |
| Signature of 2nd Proposer | Date |
| Last Name | First Name |
| Company Name and Position |  |
| Brief Description of Consultancy Services Received from Applicant | |
|  | |
|  | |

* Reference letters on the above can be used to replace the above forms on Proposers.
* IMCHK may contact the proposers for clarification.

## **CMC Certification**

Applicants having 3 years + management consulting experience and a university degree or equivalence, is eligible to apply for CMC Certification.

The CMC is a qualification that is recognised in ICMCI member countries and is therefore internationally portable. Only the current eligible CMC members of International Council of Management Consulting Institutes (ICMCI) are entitled to use the CMC designation.

## **Certification Fee**

|  |  |
| --- | --- |
|  | Certification Fee (HK$) |
| First Time Certification | 3,500 |
| Part I – Code Of Ethic Test | 1,000 |
| Resit For Code Of Ethic Test | 250 |
| Part II – Case Study And Panel Interview | 2,500 |
| Resit For Case Study And Panel Interview | 1,000 |

* The Certification Fee is due on application. Below are the payment details.

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|  |  |  |
| --- | --- | --- |
|  |  |  |
| Signature |  | Date |