



The Institute of Management Consultants Hong Kong (“the Institute”)

PRIVACY POLICY STATEMENT

Introduction

The Institute is committed to protecting the privacy and security of your personal data. This Privacy Policy Statement is prepared in accordance with the Personal Data (Privacy) Ordinance (Cap. 486) of the Hong Kong Special Administrative Region. If you have any queries regarding our Privacy Policy Statement or this Personal Information Collection Statement, please contact our Secretariat Office via email: adminsec@imchk.com.hk or by post to: GPO Box 3341, Central, Hong Kong.

Purposes of Collection of Personal Data and Information

In compliance with the Personal Data (Privacy) Ordinance, please note that the personal data and information of members will be released to the public by posting to Members List (including non-renewed members) on the Institute website and/or upon request for verification.

In addition, the personal data and information collected from members including but not limited to, email address, correspondence address, telephone number or other channels will be used by the Institute for providing you with, including but not limited to, the latest information, events and activities, changes, development and any other useful messages/ references, concerning the Institute or the management consulting industry, etc.

Classes of Transferees

Please also note that we may engage consultants, agents, contractors, suppliers and service providers for the purpose(s) of enhancing the communication between the Institute and the members, promoting the status of the Institute and the management consulting profession/industry, thus there may be transfer or share of your personal data with them from time to time on necessary situation.

Provision of Personal Data

The provision of personal data and information by members is voluntary. If you wish to cease our use of all or part of your personal data for the above mentioned, please notify us by returning a written notice to our Secretariat Office. Please note



that rejecting the use, disclosure or sharing of your personal information for the above mentioned by the Institute may result in the Institute being unable to update you on the latest industry and the Institute information/CPD events, to process your request, and to submit your related membership information for verification.

Direct Marketing

The Institute intends to use your Personal Data for direct marketing carried out by the Institute (or by an agent on behalf of the Institute). You can always opt-out free-of-charge by contacting the Institute's Secretariat Office if you no longer wish any of your Personal Data to be used in any of the direct marketing purposes.

Links to Third Party Websites

The Institute's website may contain links to other sites and pages which are operated by third parties. The Institute has no control over the content of the linked websites or the way in which the operators of those websites deal with your Personal Data. You are advised to refer to the privacy policies of these websites for more information.

Data Retention

All Personal Data that has been collected from you will only be stored for a duration that is relevant to the purpose for which it was processed and for as long as required by applicable law; and after which it will be destroyed.

Security

We will take all practicable steps to ensure that your personal data is protected against unauthorized or accidental access, processing, erasure and / or use.

Disclosure

We will keep your personal data confidential. Unless specified otherwise, we will not disclose your personal data to third parties.

Access and Correction to Personal Data

You have a right of access and correction in respect of your personal data as provided for under Section 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. We have the right to charge a reasonable fee for processing your personal data access request. Enquiries concerning the making of access to and correction of personal data may be addressed to the Secretariat Office via email:



adminsec@imchk.com.hk or by post to: GPO Box 3341, Central, Hong Kong.

Agreement to Our Terms

By visiting the Institute's website, you agree that you have read this Privacy Policy Statement and accept our privacy policies as set out above. This Privacy Policy Statement may be amended from time to time and you should check for updates on this webpage.